

Texas Extension Association of Family and Consumer Sciences
Winter Board Meeting – via Microsoft Teams
December 8-9, 2020

The Texas Association of Family and Consumer Sciences Winter Board Meeting was called to order by Liz Espie at 10:00 a.m. on December 8, 2020.

The following members were present: Kay Rogers, Carolyn Prill-Bennett, Kendra Callahan, Melanie Potter, Penny Berend, Aimee Sandifeer, Laura Graves, Cathy Pearson, Karan Heffelfinger, Kailey Scott, Courtney Parrott, Staci Winders, Andrea Brooks, Micah Holcombe, Molly Flores, Angie Gutierrez, Courtney Mercer, Sally Garrett, Angie Sifuentes, Joanne Ureste, Liz Espie, Brittany Martin, Amy Ressler, Ronda White, Mandy Patrick, Norma Munoz, Tonya Poncik, Sarah Latham, Jocelin Villareal, and Melode Watson.

The Inspiration for the day was given by President-Elect Amy Ressler. She shared the December 2 Remember calendar which was created by agents in the South Region. The calendar includes tips and activities to help families celebrate the holiday season.

President Espie appointed Cathy Pearson and Courtney Mercer to review the minutes of the Winter Board meeting.

Secretary Melode Watson conducted the Roll Call for the Board with “What is your favorite Christmas food?”

Melode also presented the minutes from the Summer Board meeting. Karan Heffelfinger and Melode Watson reviewed the Summer Board meeting minutes. Courtney Mercer made the motion to approve the minutes. Sally Garrett seconded the motion. Motion passed.

District Reports were given by the District Directors as follows:

District	Current Members	ENP Members	1890 Members	Vacant Positions	New/ Transfers	Retirees
01	18	0	1	1	0	0
02	16	0	0	2	0	0
03	19	0	0	2	1	1
04	17	2	0	3	0	0
05	15	0	0	3	0	0
06	7	0	0	0	0	0
07	11	0	0	0	0	0
08	18	0	1	2	0	0
09	23	0	3	2	0	1
10	15	0	0	2	0	0
11	22	1	1	1	2	0
12	9	0	0	2	0	0

Treasurer Norma Munoz reported the balance of the investment account was \$90,912.36 on October 31, 2020. She has not received a November statement and does not have access to this account yet pending an account audit. The checking account balance is \$49,161.82 as of December 7, 2020. She also reviewed the expense report.

NEW BUSINESS

PEAC Meeting Topic – Liz reported that the format is changing from past years PEAC meetings. They will be addressing a specific topic each time. The topic for this PEAC meeting is employee morale and how it affects retention. The Presidents, President-Elects, and Past Presidents of each association met Monday, December 7 to prepare for the PEAC meeting. Amy Ressler shared the input that was submitted to each association's President. Association Presidents compiled all comments and suggestions, and it will be presented to the Administrative Leadership Team. Administration will provide responses and feedback to the associations. Liz reported that an official written report will be coming out later and can be distributed to district memberships.

Report from Meeting with Leadership – In October, the Executive Board of each association met individually with Dr. Hyde and other administration team members. Liz reported on the TEAFCS meeting with the administration. She felt the meeting was beneficial and good discussion was held between association leadership and the administration. Liz will send a report from the meeting to all TEAFCS board members.

Roster/Committee Assignments - Liz reviewed the role of each committee, and board members volunteered to serve on committees. She also forwarded an email that included a Google doc for all other board members to sign up for committees.

2021 Conference – Mandy Patrick reported on the progress of the 2021 TEAFCS State Conference. The conference will take place July 28-30 in Tyler. As of now, District is still planning on a traditional, face-to-face conference; however, there has been discussion on how to structure the conference to a virtual conference. No decision will be made until at least May. Mandy shared the tentative conference agenda as well as the planned tours/workshops on the go.

Possible bank change/Treasurer equipment purchase – Treasurer Norma Munoz reported that she and former association treasurer Amy Ressler had discussed the possibility of transferring account to a bank that is more nationally known. Norma is currently 2 hours from the bank, and the bank does not provide mobile banking for business accounts. After discussion, Sally Garrett made motion for the Finance Committee to make inquiries for a new bank that would be local for most of Texas. Courtney Mercer seconded the motion. Motion passed. The Finance Committee will present their findings at the Spring Board meetings.

Norma also discussed the need for technology support for the treasurer. During the national affiliate treasurer meeting, it was recommended that association treasurers have a WiFi-enabled tablet for mobile banking, accessing accounts, etc. It was recommended that they not download banking apps to their personal phones for association use. Sally Garrett made a motion to purchase a WiFi-enabled tablet and internet technology/connection for the tablet

for the treasurer. Micah Holcombe seconded the motion. After further discussion, Sally amended the motion for the Finance Committee to purchase a WiFi-enabled tablet with the option to purchase a data plan or hotspot in the future if needed. Kay Rogers seconded the motion. Motion passed.

Meeting concluded at 11:33 a.m. Meeting will reconvene at 8:15 a.m. on Wednesday, December 9.

The meeting was called to order by Liz Espie at 8:15 a.m. on December 9, 2020.

UNFINISHED BUSINESS

2020 NEAFCS Annual Session - Liz reported on the 2020 NEAFCS Annual Session. She reported that the virtual conference had some great sessions and that there was good attendance due to lower registration cost.

2020 TEAFCS Conference Wrap-Up – Joan Gray Soria reported on the 2020 TEAFCS conference. There were approximately 130 registered and the 115 attendees for the conference. The conference made a profit and a check for \$4906.10 was sent to the state association. A survey was sent to attendees after the conference. Twenty-nine responses were received. Joan will send written report to Liz when finalized. Liz commended Joan and District 1 for their work on the conference.

EXECUTIVE COMMITTEE REPORTS:

President Liz Espie – Liz reported on JCEP which will be offered virtually in February. It will be at a lower cost since it is virtual. She encouraged members to attend if interested. PILD is scheduled to take place in person in April. Impact statements will be shared at PILD. Last year, Texas was included on 6 national impact statements. Liz shared an email that she received from the Diversity Subcommittee. They will be providing financial assistance to people who are submitting proposals for sessions/presentations that deal with diversity. They will be asking each state to help in raising funds. This will be discussed more at Spring Boards in May. Liz encouraged board members to check the NEAFCS website and use it as resource.

President-Elect Amy Ressler – Amy reported that she attended the Vice-President session hosted by NEAFCS during the Annual Conference. She will be working on impact statements.

1st Vice President, Ronda White – Ronda presented the new guidelines for 2021 awards. The deadline for national awards is February 18. Awards application is an online process which can be found on the NEAFCS website. The website went live December 1. To be eligible for awards, you must be a paid member of NEAFCS by December 31. The application deadline for state only awards is April 1. Ronda also reported that there are still a few spots open on the awards committees. Committee members will serve as judges for awards. Ronda will email all guidelines to board members to distribute to their local membership.

2nd Vice President, Mandy Patrick – Mandy reported that they are trying to keep the conference registration fee the same to keep the cost down for attendees.

Secretary, Melode Watson – No report.

Treasurer, Norma Munoz – Norma reported that after the meeting yesterday, she and Amy discussed the possibility of keeping two accounts open with the bulk of the money in the current account that earns interest. The new account, in a bank that is more readily available for everyone, would be used as an operating account, and the current account would be used as a savings account for emergency situations. The Finance Committee will look into this and present to the board at a later date.

COMMITTEE REPORTS:

By-Laws-Melode Watson - Melode reported that there were some changes made to NEAFCS bylaws during the annual session. The Bylaws committee will review those changes to make sure that the TEAFCS align with NEAFCS bylaws.

Member Resources-Brittany Martin – Brittany reported that she will be meeting with her committee to discuss retiree gifts since retirees often do not attend the state conference. She also encouraged board members to continue to promote membership.

Historical-Tonya Poncik -Tonya reported she will be meeting with her committee.

Texas Extra-Sara Latham reported that she needs articles for the next issue by December 15, 2020. The quarterly deadlines for 2021 are March 15, June 15, September 15, and December 15.

4-H Foundation-Mandy Patrick – Mandy reported on the Annual Giving Campaign and Christmas Card Campaign. The Texas 4-H Foundation launched a new version of the website on December 1. The Foundation is looking to relaunch the Friends and Alumni program. The Foundation Board has expanded to include 25 new members. She also reported on the Texas 4-H Opportunity Scholarship program. Scholarship applications are due February 15. There are no ACT or SAT requirements this year. The deadlines are firm – no room for technical difficulties. Applicants need to complete FAFSA as soon as possible and have ready to upload. She also encouraged agents to communicate with families and to review application before submitted.

Website-Jocelin Villarreal-Jocelin reported that she will be updating the website with Executive Board and a current list of Directors and Associate Directors. She requested that this information be sent to her.

Liz provided the membership with the following dates to remember:

JCEP - February 10-12, 2021

PILD – April 11-14, 2021

Spring Board Meeting – May 4-5, 2021

2021 TEAFCS Conference – July 28-30, 2021

2021 NEAFCS Conference – November 2-5, 2021

Virtual

Arlington, VA

Brownwood, TX

Tyler, TX

Grand Rapids, MI

Meeting adjourned at 9:18 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Melode Watson".

Melode Watson

TEAFCS Secretary