EXTENSION SUPPORT STAFF
Texas Extension Association of Family and Consumer Science Award

Criteria: Nominee may be from any District. Award will be presented at a location that will involve their colleagues. State Association provides no funding for travel, lodging or meals.

Name of Nominee: Patricia (Patti) Jones
Last Name
First Name
Spouse's Name

Address of Nominee:
Telephone: (work) (home)

Extension Staff Position: Administrative Manager Years of Service: 20

Does the nominee provide support on the local, district, and/or state level(s)? Provide examples of the nominee’s outstanding accomplishments in support of Family & Consumer Science programs.

In a quote by James Whitcomb Riley, he says “Continuous, unflagging effort, persistence and determination will win. Let not the man be discouraged who has these.” These words are certainly characteristic of the personality and work ethic of the Montgomery County Administrative Manager Patricia Jones. Patti was originally hired 20 years ago to serve as the Agriculture Secretary but through the years, her dedication, creative leadership, supervision of other support staff, and outstanding response to the organizational needs of the Extension office was documented and she was named as Administrative Manager as now she does work for all of the Extension agents. She gives a tremendous amount of support to the County Family & Consumer Sciences program. Patti possesses excellent communication and leadership skills and is an experienced multi-tasker and take-charge person as well. One of her most outstanding qualities is her keen ability to prioritize and perform important duties on a daily basis. She uses that judgment, her persuasive ability, and interpersonal skills to determine an appropriate solution that is best for the total Extension office staff. Patti shows initiative and excellence in every task she encounters in her daily job. She works independently, yet is fully aware of how to engage other support staff and volunteers in the daily management of the Extension office. When a new FCS Secretary was hired, Patti spent hours training about the agent’s reports, letters, filing, and numerous other duties to better familiarize our new employee with office policies and procedures. Throughout the year, Patti assists the FCS Agent with the management and fiscal matters of the FCS Program Area Committee and Leadership Advisory Board. Because of her appreciation of TEAEEA and the work they do in supporting graduating Senior 4-Hers, Patti encouraged her family to start a $500 TEEA/4-H Scholarship in memory of her father who was an avid 4-H leader himself.

In November, 2009, Patti was diagnosed with breast cancer. After hearing her diagnosis and examining her options, Patti opted for treatment locally to be closer to her family, friends, and her job. Instead of making daily trips to Houston’s M.D. Anderson Hospital for many months of aggressive treatment, Patti went to her treatment and then came to work with a smile on her face. While most people may have taken advantage of available sick leave benefits, rare were the times when Patti was absent a full day after a doctor’s visit. One would never hear her complain about work, how she felt, or what the future held. Her positive attitude was infectious - it made everyone in the building want to work as hard as she did. Even outside of the immediate environment, Patti’s positive outlook was noted when a county official stated “She is always so upbeat...I always feel a little better after talking to her.”

Patti was recently featured in an Extension Family & Consumer Sciences news article in The Conroe Courier about educational programming regarding breast cancer awareness. Patti said, “Keep a positive attitude...I believe that goes a long way.” She continues to have that positive attitude and be a remarkable inspiration to the Extension family, volunteers, program partners, participants, and donors as she has taken a lead with FCS breast cancer awareness programming. Patti truly deserves to receive the TEAFCS Support Staff Award.

District TEAFCS Director from Sponsoring District: Name: Amy Ressler
Address: ___City ___Zip ___Telephone: